

## Initiative 20x20: Annual Partners Meeting

### Whova Virtual Platform User Guide

Welcome to the 2021 Initiative 20x20 Annual Partners Meeting! We are excited that you are joining us.

Follow this guide to navigate our virtual event platform, Whova, including sign-in, translation, and networking. While this guide will focus on the desktop version, please note that there is a mobile application – the mobile app guide is available [here](#).

Questions? Reach out to [Jerin Tan](#).

### Sign In and Create Your Profile

1. Once you have registered, you will receive an email from Whova with instructions for logging into the site in English.
2. Click “Sign up here” if you don’t have a Whova account yet, fill in your email, and choose a password. When logging in, you will automatically be taken to the conference main page.

The image displays the Whova virtual platform interface. On the left, the event landing page features the Initiative 20x20 logo and the text: "Initiative 20x20: Annual Partners Meeting / Reunión Anual de Socios / Reunião Anual de Parceiros" for May 18 - 20, 2021. It provides instructions to sign up via mobile apps (App Store and Google Play) or to sign up from a desktop browser. A red arrow points to the "GO TO Desktop/Laptop" button. In the center, there are two smartphone screens showing the Whova mobile app interface, including a home screen with event details and an attendees list. On the right, the sign-in form is shown with fields for "Email" and "Password", a "Sign in" button, and a "Sign up here" link circled in red with a red arrow pointing to it. The footer of the landing page includes the Initiative 20x20 logo and the event title and dates.

## View the Agenda and Plan Your Schedule

1. Find the agenda tab on the left side of the screen. You will see a list of sessions for each day.
2. On the calendar, you can move through different days by selecting the date you want to view at the top of the agenda.
3. Browse or search for sessions in the top bar. Once you find the session you want to access, click on it
4. You can also click “Add to My Agenda” to put the session on your own personal agenda.

The screenshot shows the top navigation bar with the Initiative 20x20 logo and the event title: "Initiative 20x20: Annual Partners Meeting / Reunión Anual de Socios / Reunião Anual de Parceiros" for May 18 - 20, 2021. On the left, a "MAIN NAVIGATION" menu lists Home, Agenda, Attendees, Community, Messages, Photos, and Resources (Leaderboard, Video Gallery, Projects). The "Agenda" tab is highlighted with a red arrow. The main content area features a search bar with the placeholder "Search session name, location, or speaker name..." circled in red. Below the search bar are two tabs: "Full Agenda" and "My Agenda". A calendar navigation bar shows "Tue May 18", "Wed May 19", and "Thu May 20". A session card for "Welcome + Ministerial conversation on nature-based Solutions for climate action / Boas-vindas + Conversa ministerial sobre soluções baseadas na natureza para a ação climática" (10:00 AM - 11:30 AM) is displayed, with "View Session" and "Add to My Agenda" buttons. A red arrow points to the "Add to My Agenda" button.

This screenshot is identical to the one above, but with the "Add to My Agenda" button on the session card circled in red and a red arrow pointing to it. The search bar and other elements remain the same.

## Participating in Sessions

1. A green video icon will be displayed next to panels that are currently streaming live. Click “View Session” to access the event and more details. Sessions will start on time.
2. To enter the session, click “Join the live stream here”. You will be prompted to open a separate Zoom window. Once the panel has started, you will be able to access the same functions as other Zoom webinars.

Initiative 20x20: Annual Partners Meeting / Reunión Anual de Socios / Reunião Anual de Parceiros  
May 18 - 20, 2021

MAIN NAVIGATION

- Home
- Agenda
- Attendees
- Community
- Messages
- Photos

RESOURCES

- Leaderboard
- Video Gallery
- Projects

Filter by tracks [v] Search session name, location, or speaker name...

Full Agenda My Agenda

< Tue May 18 Wed May 19 Thu May 20 >

10:00 AM

 Welcome + Ministerial conversation on nature-based Solutions for climate action / Boas-vindas + Conversa ministerial sobre soluções baseadas na natureza para a ação climática 10:00 AM - 11:30 AM [View Session](#) [Add to My Agenda](#)

Initiative 20x20: Annual Partners Meeting / Reunión Anual de Socios / Reunião Anual de Parceiros  
May 18 - 20, 2021

MAIN NAVIGATION

- Home
- Agenda
- Attendees
- Community
- Messages
- Photos

RESOURCES

- Leaderboard
- Video Gallery
- Projects
- Stories
- Twitter
- Whova Guides

Show Agenda

0 Likes

Welcome + Ministerial conversation on nature-based Solutions for climate action / Boas-vindas + Conversa ministerial sobre soluções baseadas na natureza para a ação climática

Tue. May 18, 2021 10:00 AM - 11:30 AM 1 Attending

[Add to My Agenda](#) [Like session](#)

 Join the live stream here

The event organizer has configured Whova to redirect the session to native Zoom app.

0 Likes

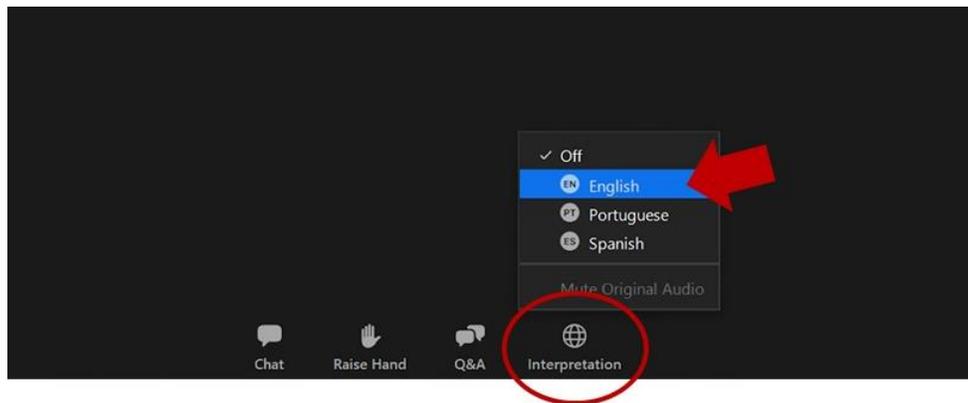
Polls Chat Community

No Messages yet - send them first!

Write a reply [Send](#)

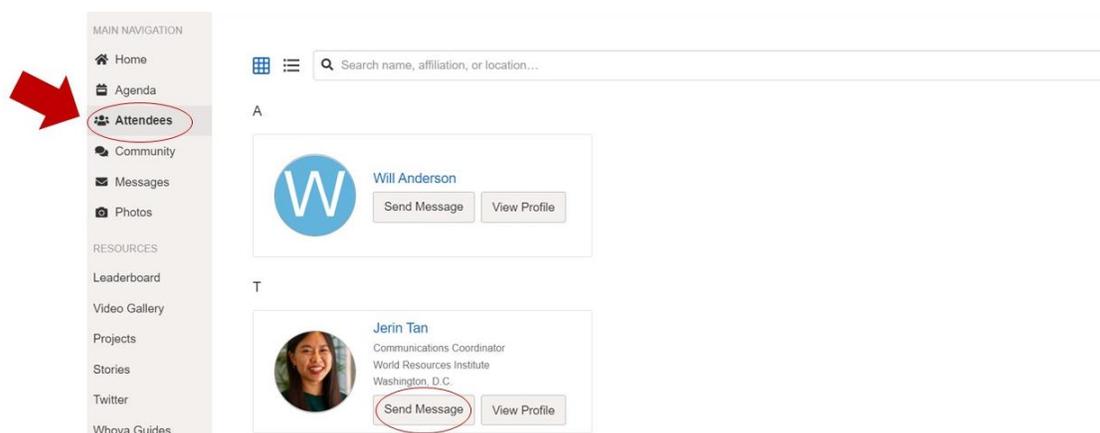
## Participating in Sessions (cont.)

3. If the panel is in a different language and you would like to access live translation, click “Interpretation” and select “English”, “Spanish”, or “Portuguese”. All sessions will be available in all three languages.
4. Please ask all of your questions related to a specific session directly in Zoom.



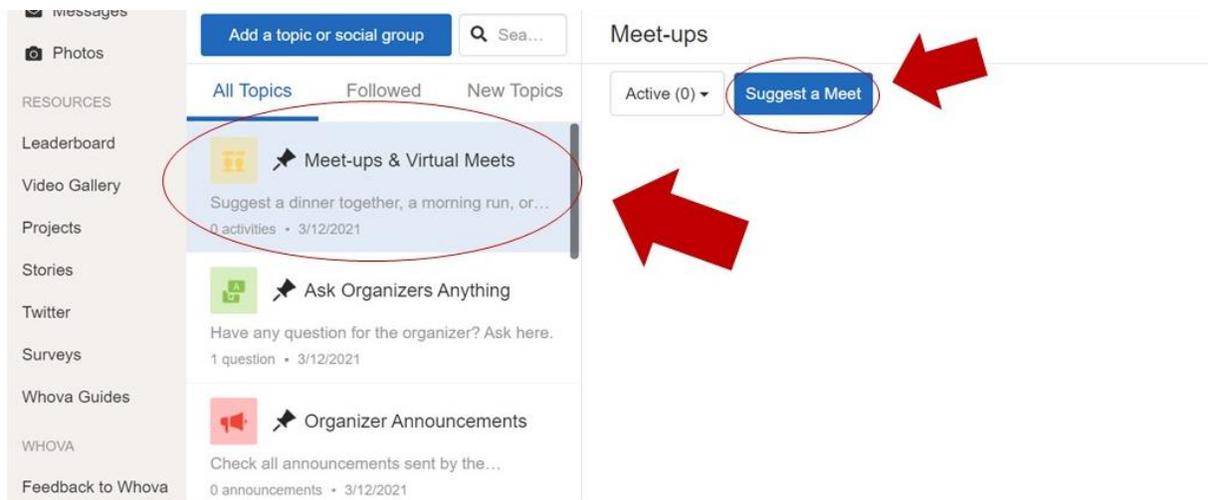
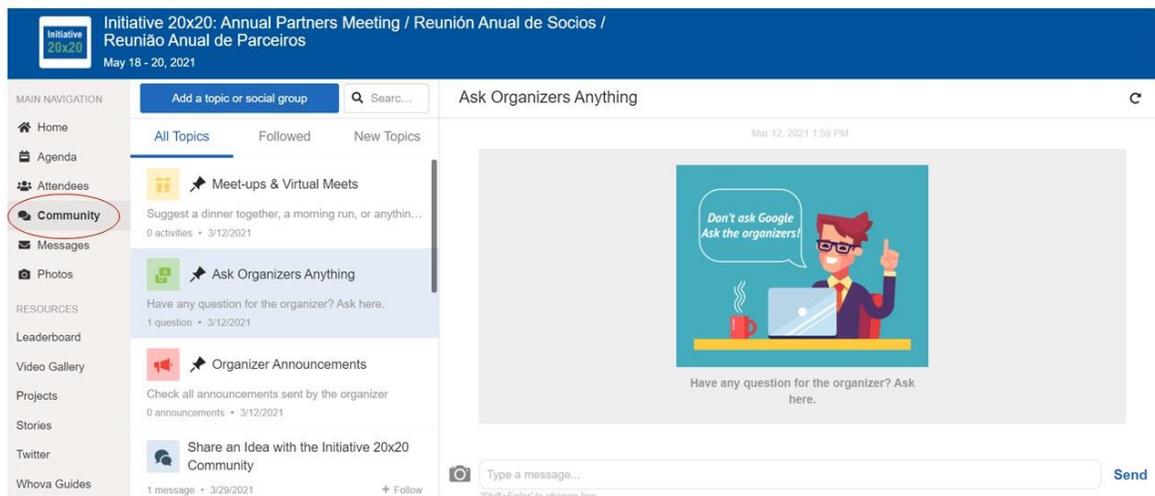
## See Who is Attending the Event

1. When you sign in for the first time, you will be asked: “Would you like to network with other attendees by listing yourself in the attendee list?”
  - a. If you answer yes: you will be able to view the Attendees tab and will be included in the attendees list.
  - b. If you answer no: you will not be able to view the Attendees tab and will not be included in the attendees list.
2. To view other attendees, click the “Attendees” tab on the left side of the screen under “Main Navigation.”
3. At the top of the page, you can search attendees by keywords such as company, name, or title.
4. To start a conversation, click “Send Message” to begin a chat.



## Community Boards

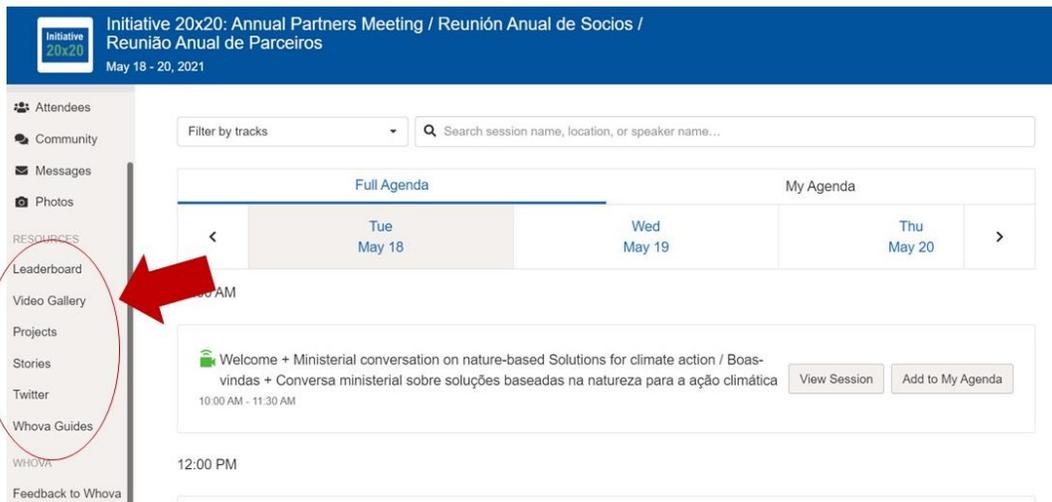
1. Click the Community tab on the side menu to the left of the screen.
2. Create a new conversation topic or tap to join existing topics like “Natural Climate Solutions” or “Public Policy for Restoration.”
3. Click “Follow” directly next to the topics on the Community Board that you want to stay up to date with. To find the topics you are following, choose between three tabs near the top of the topics list section: All Topics, Followed, and New Topics.
4. If you would like to schedule a smaller virtual meet-up with other attendees, go to the “Meet-Ups and Virtual Meets” topic and click “Suggest a Meet”.



## Other Resources

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Under the “Resources” tab on the left side of the screen, you will be able to access additional content, such as Initiative 20x20 restoration projects, a storytelling campaign called “*Faces of Restoration*”, and conference documents. We encourage you to explore these topics!



The screenshot displays the web interface for the Initiative 20x20 Annual Partners Meeting / Reunión Anual de Socios / Reunião Anual de Parceiros, held from May 18 to 20, 2021. The interface features a dark blue header with the event title and dates. Below the header is a navigation menu on the left side, including options like Attendees, Community, Messages, Photos, and a highlighted 'RESOURCES' section. The 'RESOURCES' section is circled in red, and a red arrow points to it. The main content area shows a search bar, a filter by tracks dropdown, and a calendar view for the event dates (Tue May 18, Wed May 19, Thu May 20). A session titled 'Welcome + Ministerial conversation on nature-based Solutions for climate action / Boas-vindas + Conversa ministerial sobre soluções baseadas na natureza para a ação climática' is visible, scheduled for 10:00 AM - 11:30 AM on Tuesday, May 18. The session has 'View Session' and 'Add to My Agenda' buttons.

Questions? Reach out to [Jerin Tan](#).